

# **PASSAIC COUNTY BOARD OF REALTORS®**

## **2016 Committee Selection Form**

*If you would like to serve on a council or committee, you need to submit your name for consideration. There are no automatic carry-overs from 2015. All volunteer efforts are greatly appreciated.*

*Committee involvement allows you networking opportunities, credit towards Circle of Excellence Sales Award, and a part in the decision-making process. (\*Indicates Affiliate Members Participation Welcome.)*

### **\*ADVOCACY**

Implements successful community or political outreach initiative on matters affecting our communities through the utilization of NAR and NJAR's wide range of community grants, services and tools. This committee's job will be to assess which tools can be utilized and to help our communities and to become partners with our community and its leaders to make our neighborhood's stronger.

### **\*AFFILIATE COUNCIL**

This council will serve as the voice for the Affiliate Members. They work to encourage and promote affiliate participation, as well as forming collaborations with them to enhance their membership experience and exposure. They assist in recognizing and recruiting individuals and companies in related real estate industry businesses to participate in the Association. They create awareness to the Affiliate community about various association sponsorship opportunities.

### **BROKER'S COUNCIL**

This council will help to serve as the voice of the brokerage community for the association. This is a forum for broker input. This council will assist the association in creating awareness and engagement by fellow Brokers in the association. This council will design and tailor specific tools, services and benefits for the brokerage community. Open to Brokers and Managers.

### **BYLAWS / GOVERNING DOCUMENTS REVIEW COMMITTEE**

Reviews the Bylaws and other governing documents, association policies on a regular basis and recommends changes to the Board of Directors and membership as required.

### **CIRCLE OF EXCELLENCE and DISTINGUISHED SALES AWARDS**

Reviews and verifies all applications for the New Jersey REALTORS® (NJR®) Circle of Excellence Sales Club Award and Distinguished Sales Award. Committee also sets, plans and executes annual Award Luncheon and solicits sponsor support.

### **\*COMMUNITY OUTREACH**

Suggests, creates, plans and implements community outreach events and functions for the membership. Works closely with President and the Association with the annually chosen REALTORS® community project.

### **GRIEVANCE**

Receives, investigates and reviews all grievance complaints. Acts as grand jury and determines if complaints should be referred to Professional Standards. Requires annual completion of NJAR training program in Professional Standards. (Only 12 committee members and 3 alternates can be appointed to this committee and are chosen by the President each year, this committee must contain a wide diversification of firms and will be chosen accordingly) Please select a back-up committee should you require the credit for NJR® Circle of Excellence.

### **LEGISLATIVE**

To assist the leadership of the organization to become an effective force in the political arena. The Legislative Committee is responsible for all of our political activities in the local arena; which includes researching, interviewing and meeting local candidates and legislators. They also ensure that the Association is involved in community efforts that would have an effect on real estate. This committee may work in conjunction with the Advocacy Committee and the RPAC Committee as required or requested by the Association.

**MLS USERS GROUP**

Provides input, suggestions and concerns to Board representative to the Garden State Multiple Listing Service.

**\*PROFESSIONAL DEVELOPMENT:**

Conducts monthly educational seminars and programs. Responsible for programs and speakers for the General Membership Meeting and sets Designation classes for membership. Combines efforts with REALTOR® protection / Risk Reduction, Cultural Diversity and Equal Housing Opportunity themes.

**PROFESSIONAL STANDARDS:**

Conducts all Ethics and Arbitration hearings as referred by the Grievance Committee. Requires annual completion of NJR® training program in Professional Standards.

**\*REALTORS POLITICAL ACTION (RPAC)**

Coordinates participation in the RPAC program by the members. Promotes awareness, participates in fundraising and helps the Association make its annual quota.

**\*REALTOR® ASSISTANCE COMMITTEE:**

Membership Advocate Committee who reviews application for Members in serious need. (Activated when necessary) (NJR® Circle of Excellence® committee credits will not be issued for this committee unless the committee is activated.)

**STRATEGIC PLANNING**

Strategic Planning Committee updates the association goals to reflect the critical challenges and emerging opportunities that the association and the real estate industry will confront during the next three to five years.

**\*YOUNG PROFESSIONALS NETWORK COUNCIL (YPN)**

Develops, plans and orchestrates annual education, social events and charitable work opportunities for our Young Professionals Network. Works in association with other local YPN's to create regional cooperation.

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2016 PCBOR® Committee Request / Return by Mail –PCBOR 204 Berdan Avenue,  
Wayne, NJ 07470 or by fax to (973) 305-1611 by **12/1/2015** or by e-mail to info@pcbor.com.

*Please Print Clearly*

Name: \_\_\_\_\_

Office/ Firm: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

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